



NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on
Wednesday, 22nd July 2020, commencing at 5.30pm

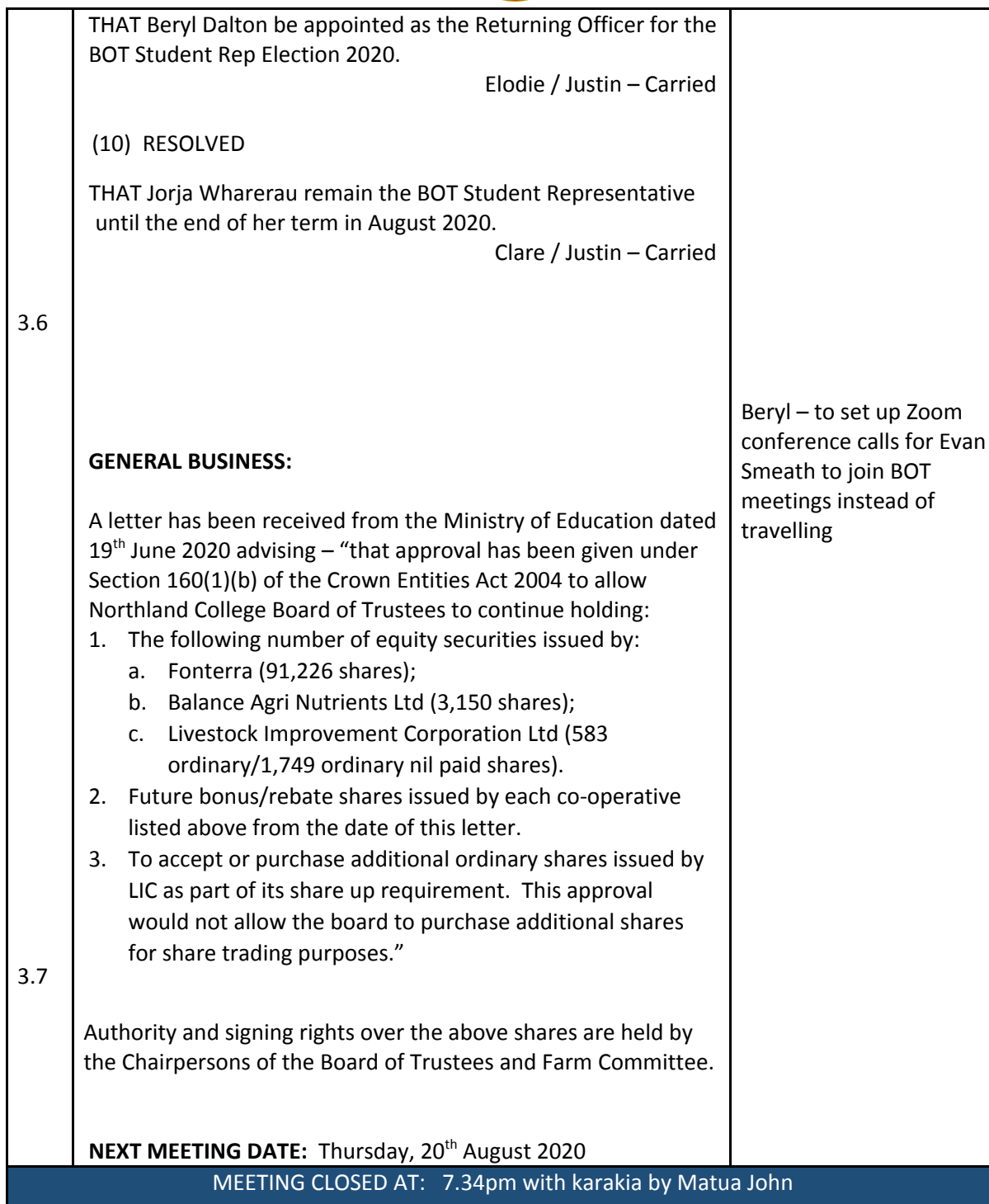
1.	ADMINISTRATION –	
1.1	KARAKIA: Matua John	
1.2	PRESENT: Kelly Yakas (Chair), John Kendal (Principal), Evan Smeath, Justin Blaikie, Clare Giesbers, Elodie Vujcich, Evan Rakena (Finance Manager), Jenn Burrows (HOL Arts), Beryl Dalton (Board Secretary)	
1.3	ALSO IN ATTENDANCE: Jorja Wharerau	
1.4	APOLOGIES: Keith Wihongi (1) RESOLVED THAT the apologies be accepted.	
1.5	ABSENT: Kohi Woodman	Keith - Carried
2.	REGULAR REVIEW – (2) RESOLVED THAT our Agenda be amended to slot in the Finance Committee Meeting. <div style="text-align: right;">Kelly - Carried</div>	ACTION TO BE TAKEN:
2.1	FINANCE: Evan Rakena Confirmation of last meeting Minutes 17th June 2020: (3) RESOLVED THAT the Finance Committee Minutes dated 17 th June 2020 are a true and accurate record. <div style="text-align: right;">Kelly – Carried</div> No Matters Arising Finance Report <ul style="list-style-type: none"> Our Banking Staffing fluctuates throughout the year and needs to be monitored closely 	



	<ul style="list-style-type: none"> The Kaikohekohe Trust debt for chromebooks is being paid off over four years 	
	<p>(4) RESOLVED</p> <p>THAT the Finance Report be accepted.</p> <p style="text-align: right;">Kelly - Carried</p>	
2.2	<ul style="list-style-type: none"> We have finally received approval from the Ministry of Education to hold Fonterra Shares and can tick it off the Auditor's list. Farm Audit Stock Check – the Auditor's counting of our livestock was difficult but the animals' details are recorded with LIC so the numbers can be verified <p><i>5.46pm Evan departed</i></p>	
2.3	<p>CREATIVE ARTS CURRICULUM REPORT: Jenn Burrows Read and discussed.</p> <ul style="list-style-type: none"> Would like more equipment and ventilation needs to be upgraded. <p><i>6.28pm Jenn departed</i></p>	<p>Kelly –</p> <ul style="list-style-type: none"> advise Richard Leilua from ERO that Evan Smeath from the Farm Committee is available to meet with him on 7th September Request a meeting with Colliers and Farm Committee re farm house
2.4	<p>PRINCIPAL'S REPORT: Read and discussed – see Action Points</p> <p>(5) RESOLVED</p>	
2.5	<p>THAT the Principal's Report be accepted.</p> <p style="text-align: right;">John / Elodie – Carried</p> <p>HIWA-I-TE-RANGI REPORT: Report taken as read.</p> <p>FARM REPORT:</p> <ul style="list-style-type: none"> Forestry Subcommittee Meeting – parts of the forest to be left to revert to natural bush – other areas need maintenance - leaf testing to be done first 8K to be donated to school for promotion 	<p>John –</p> <ul style="list-style-type: none"> H&S Committee prepare a declaration for new staff to sign that they have read H&S procedures H&S Minutes to be sent to BOT



	<ul style="list-style-type: none"> 64C (Farm Manager's House) is owned by MOE – trying to get MOE (Colliers) to sell/transfer it to the Farm Committee – Farm Committee to pay Colliers \$150 pw rent backdated to 1st June 2020. Flood damage repairs to be done <p>(6) RESOLVED THAT the Farm Report be received.</p> <p>Elodie / Clare – Carried</p>	Justin – to send Evan and Suzanne details of removal houses
3.	ADMINISTRATION -	
3.1	TERM 2 POLICIES REVIEW: Online <ul style="list-style-type: none"> Documentation and Self-Review Policy Employer Responsibility Policy 	
3.2	CONFIRMATION OF MINUTES – 17th June 2020: <p>(7) RESOLVED THAT the Minutes dated 17th June 2020 be confirmed as a true and correct record.</p> <p>Justin / Elodie – Carried</p>	
3.3	ACTION SHEET: <ul style="list-style-type: none"> Elodie has made amendments to the MOA with Te Kotahitanga e Mahi Kaha Trust re restoration and maintenance of our farm waterways. 	
3.4	CORRESPONDENCE: <p>(8) RESOLVED THAT the Inwards Correspondence be received.</p> <p>Kelly – Carried</p>	
3.5	BOT STUDENT REP ELECTION 2020: <p>(9) RESOLVED</p>	





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Confirmed by Chairperson

Date