



NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on
Wednesday, 17th June 2020, commencing at 5.50pm

1.	ADMINISTRATION –	
1.1	KARAKIA: Matua John	
1.2	PRESENT: Kelly Yakas (Chair), John Kendal (Principal), Justin Blaikie, Clare Giesbers, Elodie Vujcich, Kohi Woodman, Beryl Dalton (Board Secretary)	
1.3	APOLOGIES: Keith Wihongi (1) RESOLVED THAT the apologies be received.	
		Kelly - Carried
1.4	ABSENT: Jorja Wharerau As Jorja has been absent from three consecutive Board meetings without prior leave, her elected position becomes vacant.	
1.5	DECLARATIONS OF INTEREST: 1. Kelly Yakas has a conflict of interest regarding the Hiwa-i-te-rangi Draft MOU as one of the Trustees of the Whakamanamai Trust is her partner's cousin 2. Justin Blaikie has a conflict of interest regarding the Te Kotahitanga e Mahi Kaha Trust MOA as he works as a part time tutor for the Trust	
2.	REGULAR REVIEW –	ACTION:
2.1	FINANCE REPORT: Kelly <ul style="list-style-type: none"> Everything is in order and we are tracking very well against our budget The Annual Report is being reviewed by the Audit Partner at PKF Francis Aickin. Audited school accounts were due for submission to the Ministry of Education by 31st May 2020 but this date has been extended due to COVID-19. 	
2.2	MATHEMATICS CURRICULUM REPORT:	



2.3	<ul style="list-style-type: none"> • Light on assessment • Y9&10 - where are they at in Literacy and Numeracy? • Looking at Y10 data – have they progressed – using diagnostic testing to get the balance right with Literacy as well as Numeracy – need to build interest and excitement in those areas – snapshot of formal testing will show results on the day – as we grow and add to the staff within the Maths department things will grow and build capability – Sam Cameron is doing engineering and injected excitement into this department • Long term view for a stronger focus on Numeracy and Literacy – through Kahui Ako we will get consistency with e-asTTle information so we know where students are at, at Y9 and we can show their progression so when they go into L1 they can be as successful as possible • Y11 result is good 65% • Traffic Lights printed – lots of red at the moment but movement will be showing by early Term 3 • Y12 Level 1 =7 students + Level 2=2 students – ask Matua Wiringi for more detail • Every subject has to offer 2 externals • Some students are just coming back now after COVID, three weeks after school started, and the finish line is now pushed out further for them • Maths credits can be obtained in engineering • We are offering tutorials and have had conversations with students and they are working hard to catch up • Need same data every year for comparison <p>(2) RESOLVED</p> <p>THAT the Mathematics Curriculum Report be accepted.</p> <p style="text-align: right;">Elodie / John - Carried</p> <p>PRINCIPAL'S REPORT: Read and discussed.</p> <ul style="list-style-type: none"> • Takes a long time to turn around the perception of our school – stay on that path • Huntly College want to visit our MLE school 	<p>John –</p> <ul style="list-style-type: none"> • Request from Matua Wiringi the narrative behind Y12 L1 & L2 data and where-to from here steps • Invite Y6s from KES & KWS open fun days before end of T3
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<p>2.4</p> <p>2.5</p>	<ul style="list-style-type: none"> Staff reception to suicide PD was positive – recommend a meal to whakanoa and lift moral afterwards <p>(3) RESOLVED</p> <p>THAT the Principal's Report be accepted.</p> <p style="text-align: right;">John / Elodie – Carried</p> <p>HIWA I TE RANGI REPORT:</p> <ul style="list-style-type: none"> While the Board support the kaupapa regarding the Young Parents' Home there is concern about drawing the line with our pastoral care and entering into an MOU re contractual agreements for students who will eventually leave TPU <p>(4) RESOLVED</p> <p>THAT the Hiwa-i-te-rangi Report be accepted.</p> <p style="text-align: right;">Elodie / Kohi – Carried</p> <p>FARM REPORT:</p> <p>(5) RESOLVED</p> <p>THAT the Farm Report be received.</p> <p style="text-align: right;">Kelly – Carried</p>	<p>Kelly –</p> <p>Further discussion with Eleanor re MOU re Young Parents' Home</p>
<p>3.</p> <p>3.1</p> <p>3.2</p> <p>3.3</p>	<p>ADMINISTRATION -</p> <p>TERM 2 POLICIES REVIEW:</p> <ul style="list-style-type: none"> Documentation and Self-Review Policy Employer Responsibility Policy <p>CONFIRMATION OF MINUTES – 20th May 2020:</p> <p>(6) RESOLVED</p> <p>THAT the Minutes dated 20th May 2020 be confirmed as a true and correct record.</p> <p style="text-align: right;">Kohi / Justin – Carried</p> <p>MATTERS ARISING:</p> <p>Riparian Planting Project</p> <p>MOA has been accepted by the Farm Committee who made one amendment. The Board are going to clarify the term of the agreement to include the 3 year time frame for releasing and</p>	<p>John –</p> <ul style="list-style-type: none"> Access to School Docs for staff Pass on Forestry Report to Justin & Kelly <p>Kelly – send email to Farm Committee re \$20K forestry consultancy breakdown and process for \$60K including setting aside \$1K for Trades promotion</p>



<p>3.4</p> <p>3.5</p> <p>3.6</p> <p>3.7</p>	<p>also to clarify the designation of access points on the map and the exact location of work on NC property.</p> <p>Lay MOA on the table and adopt when amended.</p> <p>ACTION SHEET:</p> <ul style="list-style-type: none"> Justin emailed Mt Pokaka re posts for tunnel house – no reply as yet - School has funding for posts <p>CORRESPONDENCE: Late Correspondence – Inwards –</p> <ol style="list-style-type: none"> Documents received from Farm Committee – <ul style="list-style-type: none"> Farm Water Quality Improvement Plan for Northland College Farm Farm Information & Policy Manual Farm Environment Plan <p>Outwards -</p> <ol style="list-style-type: none"> Email dated 17 June 2020 from Whaea Kelly to Brent Stephens MOE re school purchase of 64C Mangakahia Road for contract milker <p>(7) RESOLVED</p> <p>THAT the Inwards and Late Inwards Correspondence be received and the Outwards and Late Outwards Correspondence be approved.</p> <p style="text-align: right;">Justin / Clare– Carried</p> <p>NEXT MEETING DATE: Wednesday, 22nd July 2020</p> <p>GENERAL BUSINESS:</p> <ul style="list-style-type: none"> Dinner BOT & Staff – Thursday, 2nd July School Vision – school of choice School Docs - Charter 	<p>John - Talk with Geraldine re purchase of new Trades truck (perhaps with advertising of sponsor)</p> <p>Justin – investigate developing Forest for yearly income eg carbon credits or bees</p> <p>Justin & Kelly – attend Forestry meeting 29th June at 11am</p> <p>Elodie – to edit TKEMKT MOA</p> <p>Justin – to ask TKEMKT to have access points designated and map out exact portion they intend to plant and fence</p>
MEETING CLOSED AT: 7.20pm with karakia by Matua John		



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Confirmed by Chairperson

Date