



## NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on  
Wednesday, 20<sup>th</sup> May 2020, commencing at 5.30pm

1.	<b>ADMINISTRATION –</b>	
1.1	<b>KARAKIA:</b> Matua Keith	
1.2	<b>PRESENT:</b> Kelly Yakas (Chair), John Kendal (Principal), Evan Smeath, Justin Blaikie, Keith Wihongi, Clare Giesbers, Elodie Vujcich, Kohi Woodman, Beryl Dalton (Board Secretary)	
1.3	<b>APOLOGIES:</b> Kohi will be late 6.18pm	
1.4	<b>ABSENT:</b> Jorja Wharerau	
2.	<b>ADMINISTRATION –</b>	<b>ACTION TO BE TAKEN:</b>
2.1	<b>FINANCE REPORT:</b> <ul style="list-style-type: none"> <li>Solar Power application has been bumped into Round 2 as there were so many applications –the quality of our application was acknowledged</li> <li>Savings were made in the power bill of \$5K for school and farm</li> <li>There is some underused staffing as we did not have a Te Reo Māori teacher but one is now in place</li> </ul>	John – check warranty on Admin roof
2.2	<b>PRINCIPAL'S REPORT:</b> Read and discussed. <ul style="list-style-type: none"> <li>Multiple strategies are being used to encourage students to return to school</li> <li>Imperative that all senior students return in order to achieve NCEA</li> <li>We are investigating the installation of a dish in town that would expand the College private wireless network into town, for wider student access to our intranet</li> <li>EdPro have delivered on savings – there are issues in terms of footprint re extra class size and COVID in terms of workload – some minor challenges but their staff are very willing to do the extra for our students – if more working hours or more consumables are used they will be invoice us</li> <li>Academic Counselling will provide a road map for students in order to prioritise their work</li> </ul>	



2.3	<p>(1) RESOLVED THAT the Principal's Report be accepted.</p> <p style="text-align: right;">John / Elodie – Carried</p>	
2.4	<p><b>HIWA I TE RANGI REPORT:</b></p> <p>(2) RESOLVED THAT the Hiwa-i-te-Rangi Report be taken as read.</p> <p style="text-align: right;">Elodie / Kelly – Carried</p>	
2.5	<p><b>FARM REPORT:</b></p> <ul style="list-style-type: none"> <li>• The grades are the contract milker's responsibility and get deducted from him – Bruce has done a very good job</li> <li>• Due to the drought they had to dry off early and put more money into supplement and animal health, hence less profit</li> <li>• A new Farm Manager is coming in, Shane Holland and his wife, and they will be moving into the blue farm house</li> <li>• Money spent wisely previously will reap rewards going forward</li> <li>• The new tractor is on the farm now and has been paid for – it was much cheaper than the two leased tractors</li> <li>• Only necessary spending is being carried out now</li> <li>• Insurance policies are reviewed every year and are up to date</li> </ul> <p>(3) RESOLVED THAT the Farm Report be received.</p> <p style="text-align: right;">Kelly – Carried</p>	<p>Evan/Kelly – confirm combined Board &amp; Farm Committee meeting to be held in June</p>
	<p><b>POTENTIAL NORTHLAND COLLEGE RIPARIAN PLANTING PROJECT"</b></p> <p>Hokianga Harbour Care have teamed up with Te Kotahitanga e Mahi Kaha Trust and pitched an application for Environmental Riparian Funding within Kaikohe – fencing, planting, releasing and weed control work on 50km of water ways, and would like to include the NC farm</p> <p>The farm has completed a 10-year environmental plan as required by Fonterra</p>	<p>Justin – to attend Farm Committee meeting on Monday, 25<sup>th</sup> May, to discuss Environmental Funding application</p>



3.	<b>ADMINISTRATION -</b>	
3.1	<b>TERM 2 POLICIES REVIEW:</b> <ul style="list-style-type: none"> <li>• Documentation and Self-Review Policy</li> <li>• Employer Responsibility Policy</li> </ul> Trustees to review and comment online (School Docs) if they haven't done so already	
3.2	<b>CONFIRMATION OF MINUTES – 22<sup>nd</sup> April 2020:</b>  (4) RESOLVED THAT the Minutes dated 22 <sup>nd</sup> April 2020 be confirmed as a true and correct record.  Justin / Elodie – Carried	
3.3	<b>ACTION SHEET:</b> <ul style="list-style-type: none"> <li>• Progress being made on tunnel house</li> <li>• Thankyou letter sent to Whaea Te Ropu</li> </ul>	
3.4	<b>CORRESPONDENCE:</b> Nil	
3.5	<b>NEXT MEETING DATE:</b> Wednesday, 17 <sup>th</sup> June 2020	
3.6	<b>IN-COMMITTEE:</b> 6.44pm <b>OUT OF IN-COMMITTEE:</b> 6.46pm	
3.7	<b>GENERAL BUSINESS:</b> Matua John to arrange a Mid-Winter Xmas Party when Lockdown ends.	
MEETING CLOSED AT: 6.48pm with Karakia by Matua Keith		

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Confirmed by Chairperson

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Date