



## NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on  
Wednesday, 18<sup>th</sup> September 2019, commencing at 5.45pm

1.	<b>ADMINISTRATION –</b>	
1.1	<b>PRESENT:</b> Kelly Yakas (Chair), Owen Hoskin (LSM), Justin Blaikie, Te Ropu Poa, Kohi Woodman, Clare Giesbers, Elodie Vujcich, Evan Smeath, Richard McLaren (Deputy Principal), Beryl Dalton (Board Secretary), Beaumyn Wihongi (HOL Māori)	
1.2	<b>APOLOGIES:</b> John Kendal – Tangi Jorja Wharerau – R Tucker Thompson voyage Keith Wihongi  (1) RESOLVED THAT the Apologies be accepted.	
		Kelly - Carried
2.	<b>REGULAR REVIEW –</b>	<b>ACTION TO BE TAKEN:</b>
2.1	<b>CURRICULUM REPORT – MĀORI</b> – Beaumyn Wihongi <ul style="list-style-type: none"> <li>• Are two Teacher Aides enough? – while they are very good more would be helpful</li> <li>• Peer learning – trying tuakana/teina learning next term</li> <li>• We are at Level 3B of the Maori factor funding which requires teaching in Te Reo at 7.5 hours over the week</li> <li>• Increased number of Te Reo hours in junior school this year</li> <li>• ERO wanted Te Ao Maori to increase throughout the whole school re local curriculum context</li> <li>• Y9 students to observe and learn Taumata proceedings at the Te Kura Kaupapa o Maori Kaikohe next term – to build our capability within our school</li> <li>• Senior Te Reo Maori NCEA portfolio work – driving the faith and belief in them that they are going to pass and to give students reassurance – is challenging every year</li> <li>• Te Reo Maori students - L1 = 8 (forecast 6 students attaining 12 internal credits) – L2 = 3 (has been some high absenteeism) – L3 = 3 doing Te Reo Maori online</li> <li>• Will have more wananga learning series next year to increase achievement</li> <li>• Next year for Literacy some Y11 students have opted to take Te Reo rather than English</li> </ul>	



	<p>6.26pm – Matua Beaumyn departed</p>	
2.2	<p><b>FINANCE REPORT:</b></p> <ul style="list-style-type: none"> <li>• We are on track with our finances – at 76% expenditure</li> <li>• Had a Solar Power presentation which we are considering opting into – there are more numbers to be crunched – lease to own over 9-10 years - \$1300 p.m. repayments – annually our power bill is \$70-80K per year – power savings would go into curriculum resources – estimates we would save 40% over summer - 25 years warranty on panels and workmanship – maintenance for two years plus monitoring – asked EvanR to send through figures and agreement to Board members tonight - the prices will be going up next month</li> </ul>	Justin – to get Solar Power agreement independently checked
2.3	<p><b>LIMITED STATUTORY MANAGER’S REPORT:</b> Read by Matua Owen and discussed</p> <ul style="list-style-type: none"> <li>• Board need to put in a request to the Ministry to end our statutory intervention.</li> </ul>	
2.4	<p><b>PRINCIPAL’S REPORT:</b> Read by Matua Richard and discussed</p> <ul style="list-style-type: none"> <li>• NDHB Measles guidelines – policy</li> <li>• Take advice from Public Health Nurse and put that into operation - advertise in newsletters etc</li> </ul> <p>(2) RESOLVED THAT the Principal’s Report be accepted. Richard / Kelly – Carried</p>	Richard – to supply Communicable Diseases Policy and Procedures for next meeting
2.5	<p><b>HIWA I TE RANGI REPORT:</b></p> <ul style="list-style-type: none"> <li>• Management lines clarified</li> <li>• HR - assurance that it is done</li> <li>• Kelly to recommend that the Advisory Group minutes do not need to come to the Board and if there are any decisions or recommendations made at the Advisory Group meeting they go to the TPU Manager and then to Principal</li> <li>• Understanding roles of management and government</li> </ul>	



2.6	<p>(3) RESOLVED THAT the Hiwa-i-te-Rangi Report be accepted. Elodie / Justin – Carried</p> <p><b>FARM REPORT:</b></p> <ul style="list-style-type: none"> <li>• Adams Aircon Outstanding Invoice – try to recover by debt collectors</li> <li>• Concern re school rubbish dumped on farm side</li> <li>• Asked for forestry management plan going forward but will get a few other opinions - don't want to get locked into a long term agreement – Justin to join next Forestry meeting</li> </ul> <p>(4) RESOLVED THAT the Farm Report be received. Elodie / Kelly – Carried</p> <p><i>7.21pm - Agreed to extend meeting time</i></p>	
3.	<p><b>ADMINISTRATION -</b></p> <p>3.1 <b>CONFIRMATION OF MINUTES – 21<sup>st</sup> AUGUST 2019</b></p> <p>(5) RESOLVED THAT the Minutes dated 21<sup>st</sup> August 2019 be confirmed as a true and correct record. Elodie / Kohi – Carried</p> <ul style="list-style-type: none"> <li>• At the last meeting it was agreed that we accept liability for 61 chromebooks that were not accounted for with an approximate cost of \$20K</li> </ul> <p>3.2 <b>ACTION SHEET:</b></p> <ol style="list-style-type: none"> <li>1. Kahui Ako goals –             <ul style="list-style-type: none"> <li>• Increasing Ngāpuhitanga</li> <li>• Increasing the language of learning</li> </ul> </li> <li>2. TPU management issues followed up by Matua Richard</li> <li>3. Kelly to follow up re MOE rent payments for Caretaker's house</li> </ol> <p>3.3 <b>CORRESPONDENCE:</b></p> <p>(6) RESOLVED THAT the Inwards Correspondence be received. Kelly / Elodie - Carried</p>	



	<p>Discussion re letter from MOE dated 8 August 2019 re disposal proceeds for 12 Williams Ave -</p> <ul style="list-style-type: none"><li>• Need aircon for learning spaces during summer</li><li>• \$100K set aside for new caretakers shed</li><li>• Need a 10YPP to be written before we can claim projects on 5YA (5 Year Agreement)</li><li>• Farm Committee require another house to be able to employ an extra farm worker when cow numbers increase</li></ul>	Kelly - to contact MOE Wellington re 10YPP
3.4	<p><b>IN-COMMITTEE: 7.37pm</b> <b>OUT OF IN-COMMITTEE: 8.50pm</b></p>	
3.5	<p><b>NEXT MEETING DATE:</b> Wednesday, 23<sup>rd</sup> October 2019</p>	
MEETING CLOSED AT: 8.54pm with karakia		

.....  
*Confirmed by Chairperson*

.....  
*Date*