



NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on
Wednesday, 31st July 2019, commencing at 5.32pm

1.	ADMINISTRATION –	ACTION TO BE TAKEN
1.1	<p>PRESENT: Kelly Yakas (Chair), Owen Hoskin (LSM), John Kendal (Principal), Justin Blaikie, Keith Wihongi, Te Ropu Poa, Kohi Woodman, Clare Giesbers, Evan Smeath, Richard McLaren (DP), Beryl Dalton (Board Secretary), Sean Henwood (HOL PE)</p> <p>Whakawhanaungatanga – Introductions</p>	
1.2	<p>APPOINT CHAIR: John called for nominations – Kelly Yakas Justin / Evan- Accepted</p> <p>There were no other nominations. DECLARED THAT: Kelly Yakas is the Board Chair.</p>	
1.3	<p>APOLOGIES: Paula Te Namu</p> <p>(1) RESOLVED THAT the Apologies be accepted. Justin / Keith – Carried</p>	
1.4	<p>CONFLICTS OF INTEREST: Nil</p>	
1.5	<p>CO-OPT TRUSTEE: (1) RESOLVED THAT Elodie Vujcich be co-opted onto the Board of Trustees. Keith / John - Carried</p>	
1.6	<p>GOVERNANCE ROLES & RESPONSIBILITIES:</p> <ul style="list-style-type: none"> • Code of Conduct signed by all Trustees • Trustees are expected to read all reports and Board papers prior to our meetings. <p>Disciplinary Committee Members – Kelly, Keith & Kohi</p>	



1.7	<p>Finance Committee Members – Kelly, John, Owen, Elodie, Te Ropu</p> <p>CONFIRM MEETING DATES – Wednesdays: 21 August, 18 September, 23 October, 20 November, 11 December 2019</p>	
2.	<p>ADMINISTRATION –</p> <p>2.1 CURRICULUM REPORT – HEALTH & PE – Sean Henwood</p> <ul style="list-style-type: none"> • Sean thanked the Farm Committee for their amazing donation for gym equipment • How to use gym effectively to achieve goals • Our students were able to watch Northland Taniwha rugby players train with this equipment • Internal assessments are on track – NCEA 2x L1 classes 17 & 11 students – 1x L2 class = 19 students – 6x Y13s • They lose a portion of boys to Ag Academy • Kaupapa Māori development within staff – trying to integrate as much traditional Māori sport into the curriculum – students from the Rōpū coming to College for a Kī-o-rahi tournament – Māori Ora programme being initiated <p>(2) RESOLVED THAT the Health and PE Curriculum Report be received. Kelly - Carried</p> <p><i>Sean departed at 6.52pm</i></p> <p>2.2 FINANCE REPORT</p> <p>(3) RESOLVED THAT James Luders (previous Principal) and Chris Saunders (previous Commissioner) be removed as Beneficial Owners of all of the Northland College Board Westpac Bank accounts AND THAT John Kendal (Principal) and Kelly Yakas (Board Chair) replace them as Beneficial Owners. Clare / Justin – Carried</p> <p>(4) RESOLVED THAT the Northland College Board of Trustees approves the application to Pub Charity for funding of the amount of \$5,391.20 for the following sports uniform items -</p> <ul style="list-style-type: none"> • 1 set of Netball Uniforms (15 Skirts/15 Tops) • 1 set of Soccer Uniforms (15 Shirts) • 1 set of 30 Unisex Windbreakers 	



	<ul style="list-style-type: none"> • 20 pairs of Rugby Shorts • 24 pairs of Football Socks <p style="text-align: right;">Clare / Kelly - Carried</p> <p>(5) RESOLVED THAT the Northland College Board of Trustees approves the application to The Lion Foundation for funding of the amount of \$14,432.50 for the following sports equipment –</p> <ul style="list-style-type: none"> • Backboards, Poles and Hoops for both ends • 1x setoff of futsal goals • 1x set of bleacher seating • 1x notice board <p style="text-align: right;">Kohi / John – Carried</p> <p>(6) RESOLVED THAT the Northland College Board of Trustees approves the application to The Oxford Trust for funding of the amount of \$7,157.27 for the following sports equipment –</p> <ul style="list-style-type: none"> • 4 dozen Badminton Shuttles • 10x Footballs (Soccer) - 2x Match Balls • 10x Tennis Rackets • 1x Sound System • 16x Sideline Marker Posts • 10x Basketballs – 2x Match Balls • 6x Sports First Aid Kits • 6x Boxes Strapping Tape • 10x Dodge Balls • 20x Badminton Rackets • 10x Rugby Balls <p style="text-align: right;">Justin / Keith – Carried</p>	
2.3	<p>LIMITED STATUTORY MANAGER’S REPORT:</p> <p>(7) RESOLVED THAT the Limited Statutory Manager’s Report be received.</p> <p style="text-align: right;">Owen / John – Carried</p>	<p>Richard –</p> <ul style="list-style-type: none"> • update of traffic lights for next meeting • provide national attendance figures
2.4	<p>PRINCIPAL’S REPORT:</p> <p>Read and discussed -</p> <ul style="list-style-type: none"> • Would be interesting to look at national attendance figures in comparison • Whaea Joanne Kiro, Attendance Officer, is working with Whaea Sarah and has been very helpful • Prioritising of project funding applications to external organisations and to Farm Committee • Prom sponsorship offered by Te Hau Ora o Ngapuhi 	<p>Kelly – to arrange for the Farm Committee to meet with the Finance Committee at their next meeting re process for the distribution of Farm profit to the school</p>



	<ul style="list-style-type: none"> Has met with Dr Marise Stuart who is supporting students' development through the Maori Ora programme <p>AGREED that the meeting be extended.</p> <p>(8) RESOLVED THAT the Principal's Report be accepted.</p> <p style="text-align: right;">John / Kelly – Carried</p>	
2.4	<p>HIWA I TE RANGI REPORT:</p> <p>(9) RESOLVED THAT the Hiwa-i-te-Rangi Report be accepted.</p> <p style="text-align: right;">Kelly – Carried</p>	
2.5	<p>FARM REPORT: Evan Smeath</p> <ul style="list-style-type: none"> Justin to join Forestry sub-committee of the Farm Committee Cow numbers have gone up - on track for a good season Evan has received information from Northland Forest Managers and is satisfied so the outstanding invoice has been paid They have looked at several options for the farm but always come back to dairying due to the existing infrastructure etc. <p>The Board of Trustees endorse the following actions of the Farm Committee –</p> <ol style="list-style-type: none"> Making payment of the Northland Forest Managers' invoice Engaging Forme Consulting Group as our forestry consultants Set up of a forestry sub-committee and appointment of Justin as a member 	
3.	ADMINISTRATION -	
3.1	<p>CONFIRMATION OF MINUTES – 19th June 2019</p> <p>(10) RESOLVED THAT the Minutes dated 19th June 2019 be confirmed as a true and correct record.</p> <p style="text-align: right;">Kelly – Carried</p>	



	ACTION SHEET: Deferred to next meeting	
3.2	CORRESPONDENCE: Nil	
3.3	LATE CORRESPONDENCE – ERO SUMMARY (11) RESOLVED THAT, at our next meeting, a special meeting date be set to review the Strategic Plan. <div style="text-align: right;">Keith / John - Carried</div>	
3.4	IN-COMMITTEE: 8.07pm OUT OF IN-COMMITTEE: 8.57pm	
3.5	NEXT MEETING DATE: Wednesday, 21 st August 2019 <ul style="list-style-type: none"> • 5.00pm - Dinner • 5.30pm – Meeting Start 	
3.6	DEFERRED TO NEXT MEETING: Reports – <ul style="list-style-type: none"> • Library • Within School Teacher Role - Te Arahura 	
MEETING CLOSED AT: 9.00 pm with karakia by Matua Keith		

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Confirmed by Chairperson

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Date