



NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on
Wednesday, 30th January 2019, commencing at 5.35pm

1.	ADMINISTRATION	ACTION TO BE TAKEN
1.1	PRESENT: Kelly Yakas (Chair), Owen Hoskin (LSM), John Kendal (Principal), Elodie Vujcich, Wendy Wright, Keith Wihongi, Richard McLaren (Deputy Principal), Beryl Dalton (Board Secretary)	
1.2	APPOINT CHAIR: Owen called for nominations – Kelly Yakas Keith / John - Accepted DECLARED THAT: Kelly Yakas is the Board Chair and she was thanked for all of her work.	
1.3	APOLOGIES: Solomon Dalton, Paula Te Namu (1) RESOLVED THAT the apologies be accepted. Wendy / John- Carried	
1.4	CONFLICTS OF INTEREST: <ul style="list-style-type: none"> Solomon's parents both work for the school Wendy and husband Steven have an agreement to place 80 hives on school farm (letter tabled) 	
2.	STRATEGIC DECISIONS	
2.1	SCHEDULE OF DELEGATIONS: (2) RESOLVED THAT the BOT approve the Schedule of Delegations. Elodie / Keith- Carried	Beryl - to date Schedule of Delegations and John to sign



2.2	<p>PERSONNEL:</p> <p>Appointments – Sam Cameron (Maths/Physics – NZ Teach First position) Renee Gordon (Geography - Permanent) Whakataha Kapa (Carpentry – Fixed Term)</p> <p>(3) RESOLVED THAT the Board confirm the appointments of Sam Cameron, Renee Gordon, Whakataha Kapa.</p> <p>Wendy / Keith - Carried</p>	<p>ACTION TO BE TAKEN</p> <p>John to check if Delegations to Budget Holders is in line</p>
3.	<p>MONITORING:</p> <p>3.1 LIMITED STATUTORY MANAGER’S REPORT:</p> <p>Discussed</p> <p>(4) RESOLVED THAT the Limited Statutory Manager’s Report be received. Owen / Elodie – Carried</p> <p>3.2 PRINCIPAL’S REPORT:</p> <p>Read and discussed -</p> <ul style="list-style-type: none"> • Board members invited to a morning tea with staff as a casual drop in on Monday, 11th February 2019, at 11.20am, and walk through of the school afterward • Michael Leach to send through Principal’s agreement goals to Board Chair • Noted that it is good to see all of the sports activities happening this year in the school <p>(5) RESOLVED THAT the Principal’s Report be accepted. John / Keith – Carried</p> <p>3.3 HIWA-I-TE-RANGI REPORT:</p> <p>(6) RESOLVED THAT the Hiwa-i-te-rangi Report be received. Kelly – Carried</p>	<p>Richard - to provide data on how many students received NCEA merits and endorsements</p> <p>Beryl to email Board with date for morning tea with staff and school walk through</p>



3.4	FARM REPORT: (7) RESOLVED THAT the Farm Report be received. Kelly - Carried	ACTION TO BE TAKEN
3.5	FARM TRUST MEETING – 30th January 2019 Discussion – <ul style="list-style-type: none"> Farm Trust want to come and meet with the Board on Wednesday, 20th February at 5.00pm - prior to that the Farm Trust will have an update from Northland Forest Managers Farm Trust AGM is scheduled on Tuesday, 26th February 2019 	
3.6	POLICY REVIEW – CURRICULUM: Discussion – <ul style="list-style-type: none"> Richard has reviewed the Curriculum Policy and will update at the March meeting 	Richard – to follow up on Curriculum Policy for March meeting Elodie – to follow up on EOTC policy
4.	STRATEGIC DISCUSSION	
4.1	ERO BOARD ASSURANCE STATEMENT – CHECKLIST: <ul style="list-style-type: none"> Checklist to be completed by Trustees by next meeting on Wednesday, 20th February, with evidence – marked Yes/No/Unsure 	Trustees – BAS Checklist to be completed by next meeting on 20 th February, with evidence
5.	ADMINISTRATION	
5.1	CONFIRMATION OF MINUTES - 12 December 2018 (8) RESOLVED THAT the Minutes dated 12 December 2018 be confirmed as a true and correct record. Wendy / John – Carried	Owen – to check with Jan Hoyle (MOE) tomorrow re Trustee ministerial appointments
5.2	MATTERS ARISING – as per Actions	
5.3	ACTION SHEET <ul style="list-style-type: none"> Not necessary for Kelly to meet with Doug Blaikie 	Justin – to provide a timeframe for the completion of the tunnel house



5.4	CORRESPONDENCE: (9) RESOLVED THAT the Inwards and Late Correspondence be accepted. John / Elodie - Carried	John/Wendy – to provide more information re Vietnam Trip for next meeting
5.5	NEXT MEETING DATE: Wednesday, 20 th February 2019 – 5.00pm – Farm Trust and Dinner 5.30pm – BOT Meeting	Board members to read 'Tomorrow's Schools Independent Taskforce Report' on NZSTA website

MEETING CLOSED AT: 6.40pm with karakia by Matua Keith


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Confirmed by Chairperson

20th February 2019
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Date