



NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on
Wednesday, 19th June 2019, commencing at 5.30pm

1.	ADMINISTRATION -	ACTION TO BE TAKEN
1.1	PRESENT: Kelly Yakas (Chair), Owen Hoskin (LSM), John Kendal (Principal), Elodie Vujcich, Justin Blaikie, Keith Wihongi, Wendy Wright, Beryl Dalton (Board Secretary), Patricia Simeon (HOL Science), Sarah Kendal (AP), Paulene Malpas	
1.2	APOLOGIES: Paula Te Namu, Evan Smeath (1) RESOLVED THAT the Apologies be accepted. Elodie / Justin - Carried	
1.3	CONFLICTS OF INTEREST: <ul style="list-style-type: none"> Wendy and husband Steven have an agreement to place 80 hives on school farm (letter tabled) 	
2.	ADMINISTRATION –	
2.1	CURRICULUM REPORT – SCIENCE LEARNING AREA - Patricia <ul style="list-style-type: none"> Sue from Cognition has been helpful Encouraging students to go into senior science by building positive relationships and confidence through hard work Junior science excursions to universities (2) RESOLVED THAT the Science Curriculum Report be received. Elodie / Wendy - Carried <i>Patricia departed at 5.58pm</i>	Justin – info re Te Rarawa Iwi school science programme
2.2	FINANCIAL REPORT <ul style="list-style-type: none"> Audit Management Letter – we were congratulated by our Accountants for our improved financial position We do not have a cyclical maintenance plan because of the new build - to seek advice on how to do this The Annual Report will be published online All thanks to Evan (Finance Manager) 	Kelly – to write to Evan to thank him for his great work John & Beryl – arrange dinner vouchers for Evan and his wife



	<ul style="list-style-type: none"> We have a net surplus of \$23K and being half way through the year have spent 48% of the budgeted cost. 	
2.3	<p>LIMITED STATUTORY MANAGER'S REPORT:</p> <p>(3) RESOLVED</p> <p>THAT the Limited Statutory Manager's Report be received.</p> <p>Owen / Kelly – Carried</p>	
2.4	<p>PRINCIPAL'S REPORT:</p> <p>Read and discussed.</p> <p>Whaea Sarah – ROCKON truancy process (handouts)</p> <p>Whaea Paulene – Literacy Programme (handout) – increase volunteers</p> <p>SAF Team Hui – building capability within staff by driving the change – teacher self-reflection – student surveys</p> <p>(4) RESOLVED</p> <p>THAT the proposal for a school trip to Vietnam from 4-16 July 2020, be accepted.</p> <p>John / Justin - Carried</p> <p>(5) RESOLVED</p> <p>THAT the Principal's Report be accepted.</p> <p>John / Elodie – Carried</p> <p><i>6.59pm Whaea P departed</i></p> <p>AGREED that the meeting go to 7.30pm</p>	
2.5	<p>HIWA I TE RANGI REPORT:</p> <p>Set up of an advisory reference group for support</p> <p>(6) RESOLVED</p> <p>THAT the Hiwa-i-te-Rangi Report be accepted.</p> <p>Elodie / Keith – Carried</p>	
2.6	<p>FARM REPORT:</p> <p>(7) RESOLVED</p> <p>THAT the Farm Report be received.</p> <p>Elodie / Wendy – Carried</p>	



		Wendy – to make contact with Adams Aircon
3.	ADMINISTRATION -	
3.1	CONFIRMATION OF MINUTES – 22 May 2019 Page 1, Item 2.1 - Spelling error – should be “principle” not “principal” (8) RESOLVED THAT the Minutes dated 22 nd May 2019 be confirmed as a true and correct record. Elodie / Keith – Carried	
3.2	ACTION SHEET: Evan (Smeath) has secured the contingency funding of \$20K from MPI Wellington – he will then see Northland Forest Managers to supply information to offset this amount.	John - to follow up on removing rubbish at back fence.
3.4	CORRESPONDENCE: (9) RESOLVED THAT the Inwards Correspondence and the Late Inwards Correspondence be received. Justin /John – Carried	
3.5	TRUSTEES – ROLL OVER: Thanks to Whaea Wendy for her time and support for the Board and School - her input from the Staff Trustee position has helped the Board understand where our school and students are at. Evan Smeath (Farm Chairperson) has offered to step down as a co-opted Board member but will still attend every meeting. Whaea Elodie to be co-opted back onto the Board at next meeting. 7.19pm Whaea Sarah departed	
3.6	IN-COMMITTEE: 7.20pm OUT OF IN-COMMITTEE: 7.36pm	
3.7	NEXT MEETING DATE:	



	Wednesday, 31 st July 2019, 5.30pm	
MEETING CLOSED AT: 7.37pm with karakia by Matua Keith		

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Confirmed by Chairperson

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Date