



NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on
Wednesday, 21st August 2019, commencing at 5.30pm

1.	ADMINISTRATION –	
1.1	PRESENT: Kelly Yakas (Chair), Owen Hoskin (LSM), John Kendal (Principal), Justin Blaikie, Keith Wihongi, Te Ropu Poa, Kohi Woodman, Clare Giesbers, Elodie Vujcich, Richard McLaren (Deputy Principal), Beryl Dalton (Board Secretary), Maria Thomas (HOL English), Kelly Wikaira (Within Teacher Across School)	
	Welcome to everyone and welcome back to Whaea Elodie.	
1.2	APOLOGIES: Paula Te Namu, Justin Blaikie, Evan Smeath	
	(1) RESOLVED THAT the Apologies be accepted.	
	Kelly – Carried	
2.	REGULAR REVIEW -	ACTION TO BE TAKEN:
2.1	CURRICULUM REPORT – ENGLISH – Maria Thomas Read and discussed <ul style="list-style-type: none"> • Extra Mindlab training by two staff has made a big difference • Frustration in that not every student has a chromebook – headphones help students stay focussed <i>Whaea Maria departed at 5.50pm</i>	KellyW – to advise Kahui Ako goals for our Strategic Planning asap
2.2	WITHIN TEACHER ACROSS SCHOOL REPORT – Kelly Wikaira Read and discussed <ul style="list-style-type: none"> • E T T Ta Ra Ana – language resource developed by Whaea Moana Timoko • Kahui Ako Data - report progress over a 3 year period • They have new goals and are looking to put in detail around strategy – need to incorporate these into our own goals • Importance of this kaupapa and PD • We are to appoint a Within School Teacher in order to have a secondary school voice • Discussion re relevant and collective data vs competitive individual data across the schools • We are doing a lot of things that are in alignment 	



	<p>2.3 LIBRARY REPORT 2019: tabled - Kelly Wikaira</p> <p><i>Whaea Kelly departed at 6.12pm</i></p> <p>2.4 FINANCE REPORT:</p> <p>(2) RESOLVED THAT the Board are committed to meeting their obligation in good faith with the Kaikohekohe Education Trust in relation to the 61 chromebooks that have not been accounted for, and take responsibility for the liability, and will negotiate the way forward with the Trust with reference to the needs of our tamariki.</p> <p style="text-align: right;">Keith / Kohi - Carried</p> <p>Matua John – Our students need every dollar – we have this obligation for the chromebooks but we also need to accelerate student learning and pastoral support – we commit to meet with the Kaikohekohe Education Trust regarding our obligation, based on our reconciliation, and come up with a payment plan without causing disadvantage to our current tamariki.</p> <p>(3) RESOLVED THAT the all delegations to the Finance and Disciplinary Committees continue for the term of the new Board.</p> <p style="text-align: right;">Te Ropu /Elodie – Carried</p> <p>(4) RESOLVED THAT Whaea Clare be added as a member to our Disciplinary Committee.</p> <p style="text-align: right;">Kelly - Carried</p> <p>2.5 LIMITED STATUTORY MANAGER’S REPORT: Read</p> <p>2.6 PRINCIPAL’S REPORT: Read and discussed.</p> <ul style="list-style-type: none"> • The Assistant Principal is preparing a referral to Oranga Tamariki regarding the truancy of two sibling students. <p>(5) RESOLVED THAT the Principal’s Report be accepted.</p> <p style="text-align: right;">John / Elodie – Carried</p>	<p>ACTION TO BE TAKEN:</p>
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2.7	HIWA I TE RANGI REPORT: <ul style="list-style-type: none"> An Advisory Group has been set up to have a connection with the community and to reflect the aspirations and goals of our young parents in our community – need to have terms of reference 	ACTION TO BE TAKEN: Matua Richard - to follow up regarding TPU management issues
2.8	FARM REPORT: Taken as read (6) RESOLVED THAT we delegate authority to the Farm Committee to tender out the beehive agreement. Kelly / Keith – Carried <i>AGREED to extend meeting to 7.30pm</i>	
3.	ADMINISTRATION -	
3.1	CONFIRMATION OF MINUTES – 31st July 2019 (7) RESOLVED THAT the Minutes dated 31 st July 2019 be confirmed as a true and correct record. Kohi / Clare– Carried	
3.2	ACTION SHEET: <ul style="list-style-type: none"> Meeting date with Farm Committee to be confirmed Update NCEA Traffic Lights received National Attendance Data for comparison received 	
3.3	CORRESPONDENCE: 1. MOE Property Maintenance Grant The Board is responsible for the maintenance of our two ‘core houses’ being the Principal’s house and Caretaker’s house. Every year we receive approximately \$800 per year from our Bulk Grant for the maintenance for each of these houses. Although we receive a rental from the Principal’s House (from the current farm manager) we do not receive rent for the Caretaker’s house - this is paid by the Ministry to Colliers. However, Colliers have not maintained the Caretaker’s house for some time. Kelly is following this up with support from Derek Birt.	Kelly – follow up MOE rent payments for Caretaker’s house



<p>3.4</p> <p>3.5</p> <p>3.6</p> <p>3.7</p>	<p>STUDENT TRUSTEE ELECTION: (8) RESOLVED THAT Whaea Beryl Dalton be appointed as Returning Officer for the Student Trustee Election AND THAT the Election date be confirmed as Wednesday, 11th September 2019. Kelly - Carried</p> <p>7.19pm - Matua Richard departed Matua John excused</p> <p>IN-COMMITTEE: 7.19pm 7.35pm – Matua John invited to return OUT OF IN-COMMITTEE: 7.42pm</p> <p>GENERAL BUSINESS:</p> <ul style="list-style-type: none"> • Board Library • New Trustees to register and set up login to NZSTA • NZSTA training meetings dates <p>NEXT MEETING DATE: Wednesday, 18th September 2019, 5.30pm</p>	<p>ACTION TO BE TAKEN:</p>
<p>MEETING CLOSED AT: 7.48pm with karakia by Matua Keith</p>		

18 September 2019

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Confirmed by Chairperson

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Date