



## NORTHLAND COLLEGE BOARD OF TRUSTEES

Minutes of a meeting of the Northland College Board of Trustees held on  
Wednesday, 23<sup>rd</sup> October 2019, commencing at 5.30pm

1.	<b>ADMINISTRATION –</b>	
1.1	<b>PRESENT:</b> Justin Blaikie (Chair), Owen Hoskin (LSM), John Kendal (Principal), Kohi Woodman, Clare Giesbers, Elodie Vujcich, Jorja Wharerau, Richard McLaren (Deputy Principal), Beryl Dalton (Board Secretary), Darron Tawhai-Gillies (HOL Trades)	
1.2	<b>APOLOGIES:</b> Kelly Yakas – Tangi Te Ropu Poa Keith Wihongi – Runanga Hui  (1) RESOLVED THAT the Apologies be accepted.  <div style="text-align: right;">Elodie / Clare - Carried</div>	
1.3	<b>CONFLICTS OF INTEREST:</b> Nil	
2.	<b>ADMINISTRATION –</b>	<b>ACTION TO BE TAKEN:</b>
2.1	<b>CURRICULUM REPORT – TRADES – Darron Tawhai-Gillies</b>  <ul style="list-style-type: none"> <li>Highlights mentioned</li> <li>40 places available next year – have offered some places to Principals from other schools</li> <li>Promoting Trades at the Waimate North A&amp;P Show</li> <li>Connect with BCITO</li> <li>Carpentry can pathway to Regent Training</li> <li>Junior Taster Day</li> </ul> <p>Welcome to Jorja Wharerau – new Student Rep</p> <p>(2) RESOLVED THAT the Trades Curriculum Report be accepted.  <div style="text-align: right;">John / Kohi - Carried</div></p> <p><i>Darron departed at 5.37pm</i></p>	



2.2	<p><b>FINANCE REPORT:</b></p> <ul style="list-style-type: none"> <li>• Solar Power – 2 out of 3 quotes received</li> <li>• Chromebook meeting to be arranged with Cliff Whitelaw</li> <li>• Donations Scheme Opt-In 2020</li> </ul> <p>(3) RESOLVED          THAT the Board accepts to Opt-in to the Donations Scheme for 2020 and to consult with caregivers this week.          Elodie / Clare - Carried</p>	Beryl - send out Ministry Information Sheet to Caregivers
2.3	<p><b>LIMITED STATUTORY MANAGER'S REPORT:</b></p> <p>(4) RESOLVED          THAT the Limited Statutory Manager's Report be received.          Justin / Elodie – Carried</p>	
2.4	<p><b>PRINCIPAL'S REPORT:</b></p> <ul style="list-style-type: none"> <li>• Attendance percentages – a small number of disengaged students drag down the attendance percentage rates – students with high attendance are sent out congratulatory letters</li> <li>• He and Matua Richard spoke at the recent U-Learn Conference regarding our school's journey</li> <li>• Board to look at assisting with Literacy funding</li> </ul> <p>(5) RESOLVED          THAT the Northland College Board of Trustees authorize members of the Education Leadership Team to conduct a search of student's outer clothing and/or school bag, desk, or other property, if there are reasonable grounds to suspect the student's possession of a harmful item.          John / Elodie - Carried</p> <p>(6) RESOLVED          THAT the Principal's Report be accepted.          John / Justin – Carried</p>	<p>Justin – to forward contacts to John re sourcing Totara timber - ask past pupils (farmers) – apply to DOC</p> <p>Justin and Kohi can help at Waimate North Show</p>



2.5	<p><b>HIWA I TE RANGI REPORT:</b> Report Read</p> <p>(7) RESOLVED THAT the Hiwa-i-te-Rangi Report be accepted. Justin / Elodie – Carried</p>	<p>Kelly – to contact Eleanor in order to write a support letter</p> <p>John –</p> <ul style="list-style-type: none"> <li>• Invite Eleanor to NC Awhi Hui</li> <li>• Carpentry Academy project assistance for TPU</li> </ul>
2.6	<p><b>FARM REPORT:</b> Report Read</p> <ul style="list-style-type: none"> <li>• formula for \$40K school contribution - how drop in milk solids affects that figure</li> <li>• needs to be investment back into the farm but also into education</li> <li>• herd home</li> <li>• big capital expenditure – forecast of profitability over next 10 years</li> <li>• need 3 quotes for any purchase</li> </ul> <p>Forestry – Justin is not comfortable with entering into a long-term agreement with a forestry management company at this time – can seek independent advice on how to get an annual return e.g. carbon credits</p> <p>Questions -</p> <ul style="list-style-type: none"> <li>• Is the farm debt free</li> <li>• Does the farm pay tax</li> <li>• Report on Annual Forecast</li> <li>• 5 year strategic plan</li> </ul> <p>(8) RESOLVED THAT the Farm Report be accepted. Justin / Kohi – Carried</p>	<p>Kelly – to write a letter to Farm Committee re 3 quotes required</p> <p>Justin –</p> <ul style="list-style-type: none"> <li>• to ring Suzanne re potential liability for carbon credits</li> <li>• date for next Forestry Sub-Committee meeting</li> <li>• prepare Forestry resolution for next meeting</li> </ul> <p>John – to attend next Farm Committee meeting to ask questions</p>
3.	<p><b>ADMINISTRATION -</b></p>	
3.1	<p><b>CONFIRMATION OF MINUTES – 18<sup>th</sup> September 2019</b></p> <p>(9) RESOLVED THAT the Minutes dated 18<sup>th</sup> September 2019 be confirmed as a true and correct record. Justin / Elodie – Carried</p>	
3.2	<p><b>ACTION SHEET:</b></p> <ul style="list-style-type: none"> <li>• Solar Power agreement – park until last quote comes in</li> <li>• Communicable Diseases Policy - on School Docs</li> <li>• 10YPP - money for air conditioners/ventilation</li> </ul>	



3.3	<b>CORRESPONDENCE:</b>  (10) RESOLVED THAT the Inwards Correspondence be received. Elodie / Justin - Carried	
3.4	<b>IN-COMMITTEE: 7:09pm</b> <b>OUT OF IN-COMMITTEE: 7.18pm</b>	
3.5	<b>NEXT MEETING DATES:</b> Wednesday, 20 <sup>th</sup> November 2019 Wednesday, 11 <sup>th</sup> December 2019	
MEETING CLOSED AT: 7.20pm with karakia by Matua Owen		

20<sup>th</sup> November 2019

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*Confirmed by Chairperson*

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*Date*